

**Hans Raj Mahila Maha Vidyalaya, Jalandhar**

**WELFARE MEASURES OF TEACHING/ NON-TEACHING STAFF**



Havan Yajna is being performed on the first day of every month and the members of non-teaching staff whose birthday falls in that month perform as Yajmaan



Medical facility and health Centre with a qualified doctor available during working hours



Free uniform is provided to the Supporting Staff twice a year



Birthday gifts are given to the non-teaching staff during monthly HavanYajna

Form II



**समूह एवं अधिवर्षिता विभाग**  
**Pension and Group Schemes Department**

JEEVAN PRAKASH BUILDING  
 MODEL TOWN ROAD  
 NEAR HOTEL SKYLARK  
 JALANDHAR-144001

PH-2458289

क्रमांक-No.: 0028312  
 मंडल क्रमांक-Div: 013/G105  
 तिथि-Date: 04/01/2020  
 रसीद क्रमांक-Receipt No.: 2072  
 समय-Time: 12:28:22

DEPOSIT MEMORANDUM

निम्नलिखित के लिए साधन्यवाद प्राप्त Received with thanks Rs. 318.00 CHEQUE No of Insts 1  
 से From Policy THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 towards the following No :- GSLI -- 51545

Being the amount held in Deposit for the above Policy (Three Hundred Eighteen Only)

THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 PUNJAB

(Insurance Protection shall only be provided effective from the date of acceptance of risk)

चेक द्वारा भुगतान होने पर जारी की गयी रसीद चेक की रकम मिलने पर वैध होगी।  
 PAYMENT UNDER YOUR POLICY, PLEASE SUBMIT NEFT MANDATE FORM. THIS IS MANDAT  
 Receipt of payment made by cheque is issued (Subject To Realisation)  
 Details of Cheques Received 318.00  
 54576201/01/2020 PUNJAB NATIONAL JAL

1108  
11/1/19  
हस्ताक्षर Signature

## Group Insurance Scheme

Form II



**समूह एवं अधिवर्षिता विभाग**  
**Pension and Group Schemes Department**

JEEVAN PRAKASH BUILDING  
 MODEL TOWN ROAD  
 NEAR HOTEL SKYLARK  
 JALANDHAR-144001

PH-2458289

क्रमांक-No.: 0028311  
 मंडल क्रमांक-Div: 013/G105  
 तिथि-Date: 04/01/2020  
 रसीद क्रमांक-Receipt No.: 2072  
 समय-Time: 12:26:22

DEPOSIT MEMORANDUM

निम्नलिखित के लिए साधन्यवाद प्राप्त Received with thanks Rs. 7536.00 CHEQUE No of Insts 1  
 से From Policy THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 towards the following No :- GSLI -- 51545

Being the amount held in Deposit for the above Policy (Seven Thousand Five Hundred Thirty Six Only)

THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 PUNJAB

(Insurance Protection shall only be provided effective from the date of acceptance of risk)

चेक द्वारा भुगतान होने पर जारी की गयी रसीद चेक की रकम मिलने पर वैध होगी।  
 PAYMENT UNDER YOUR POLICY, PLEASE SUBMIT NEFT MANDATE FORM. THIS IS MANDAT  
 Receipt of payment made by cheque is issued (Subject To Realisation)  
 Details of Cheques Received 7536.00  
 55317001/01/2020 PUNJAB NATIONAL JAKL

1109  
11/1/20  
हस्ताक्षर Signature

**LIC**  
समूह एवं अधिवर्षिता विभाग  
Pension and Group Schemes Department

क्रमांक-No.: **0028313**  
 मंडल क्रमांक-Division Code : 013/G105  
 तिथि-Date : 013/G105  
 रसीद क्रमांक-Receipt No.: 01/1/2020  
 समय-Time : 2073  
 12:29:46

P&GS DIV OFFICE JALANDHAR  
 JEEVAN PRAKASH BUILDING  
 MODEL TOWN ROAD  
 NEAR HOTEL SKYLARK  
 JALANDHAR-144001 PH-2458289

DEPOSIT MEMORANDUM  
 Received with thanks Rs. 78.00 By CHEQUE No of Insts 1  
 से From : THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 towards the following Policy No :- GSLI -- 51545

Being the amount held in Deposit for the above Policy  
 (Seventy Eight Only)  
 THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 THE PRINCIPAL H M V COLLEGE  
 JALANDHAR CITY  
 PUNJAB

(Insurance Protection shall only be provided effective from the date of acceptance of risk)  
 चेक द्वारा भुगतान होने पर जारी की गयी रसीद चेक की रकम मिलने पर वैध होगी।  
 Receipt of payment made by cheque is subject to realisation of cheque  
 PAYMENT UNDER YOUR POLICY, PLEASE SUBMIT NEFT MANDATE FORM. THIS IS MANDAT  
 Details of Cheques Received (Subject To Realisation)  
 22147501/01/2020 PUNJAB NATIONAL JALANDH 78.00

हस्ताक्षर Signature

**LIC**  
समूह एवं अधिवर्षिता विभाग  
Pension and Group Schemes Department

क्रमांक-No.: **0022053**  
 मंडल क्रमांक-Division Code : 013/G105  
 तिथि-Date : 02/01/2019  
 रसीद क्रमांक-Receipt No.: 2005  
 समय-Time : 14:28:34

P&GS DIV OFFICE JALANDHAR  
 JEEVAN PRAKASH BUILDING  
 MODEL TOWN ROAD  
 NEAR HOTEL SKYLARK  
 JALANDHAR-144001 PH-2458289

DEPOSIT MEMORANDUM  
 Received with thanks Rs. 8172.00 By CHEQUE No of Insts 3  
 से From : THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 towards the following Policy No :- GSLI -- 51545

Being the amount held in Deposit for the above Policy  
 (Eight Thousand One Hundred Seventy-Two Only)  
 THE PRINCIPAL H M V COLLEGE JALANDHAR CITY  
 THE PRINCIPAL H M V COLLEGE  
 JALANDHAR CITY  
 PUNJAB

(Insurance Protection shall only be provided effective from the date of acceptance of risk)  
 चेक द्वारा भुगतान होने पर जारी की गयी रसीद चेक की रकम मिलने पर वैध होगी।  
 Receipt of payment made by cheque is subject to realisation of cheque  
 PAYMENT UNDER YOUR POLICY, PLEASE SUBMIT NEFT MANDATE FORM. THIS IS MANDAT  
 Details of Cheques Received (Subject To Realisation)  
 39482001/01/201 PUNJAB NATIONAL JAL 78.00  
 88960001/01/201 PUNJAB NATIONAL JAL 7776.00  
 97343801/01/201 PUNJAB NATIONAL JAL 318.00

हस्ताक्षर Signature

**LIC**  
समूह एवं अधिवर्षिता विभाग  
Pension and Group Schemes Department

क्रमांक-No.: 0016045  
 मंडल क्रमांक-Division Code :  
 तिथि-Date 08/01/2018  
 रसीद क्रमांक-Receipt No. 05  
 समय-Time 14:24:58

P&GS DIV OFFICE JALANDHAR  
 JEEVAN PRAKASH BUILDING  
 MODEL TOWN ROAD  
 NEAR HOTEL SKYLARK  
 JALANDHAR-144001 PH-2458289

Mans Raj Mehra  
 Diary No. 1492  
 Date 25/1/18

निम्नलिखित के लिए साधन्यवाद प्राप्त  
 Received with thanks Rs. 10818.00  
 से From :  
 towards the following

DEPOSIT MEMORANDUM By No of Insts 3

Policy No :- 6SLI -- 51545

Being the amount held in Deposit of the above Policy  
 (Ten Thousand Eight Hundred Eighteen Only)

THE PRINCIPAL H.M.V. COLLEGE JALANDHAR CITY  
 THE PRINCIPAL  
 H.M.V. COLLEGE  
 JALANDHAR CITY

चेक द्वारा भुगतान होने पर जारी की गयी रसीद चेक को रकम मिलने पर वैध होगी।  
 Receipt of payment made by cheque is issued from the date of acceptance of risk

PAYMENT UNDER YOUR POLICY, PLEASE SUBMIT NEFT MANDATE FORM. THIS IS MANDAT  
 subject to realization

Details of Cheques Received (Subject to Realisation)  
 11691401/01/2018 UNJAB NATIONAL JAL 318.00  
 30608201/01/2018 UNJAB NATIONAL JAL 78.00  
 80832001/01/2018 UNJAB NATIONAL JAL 10422.00

Signature



Staff quarters for outstation faculty and supporting staff inside the campus



Free parking facility for two wheelers and cars

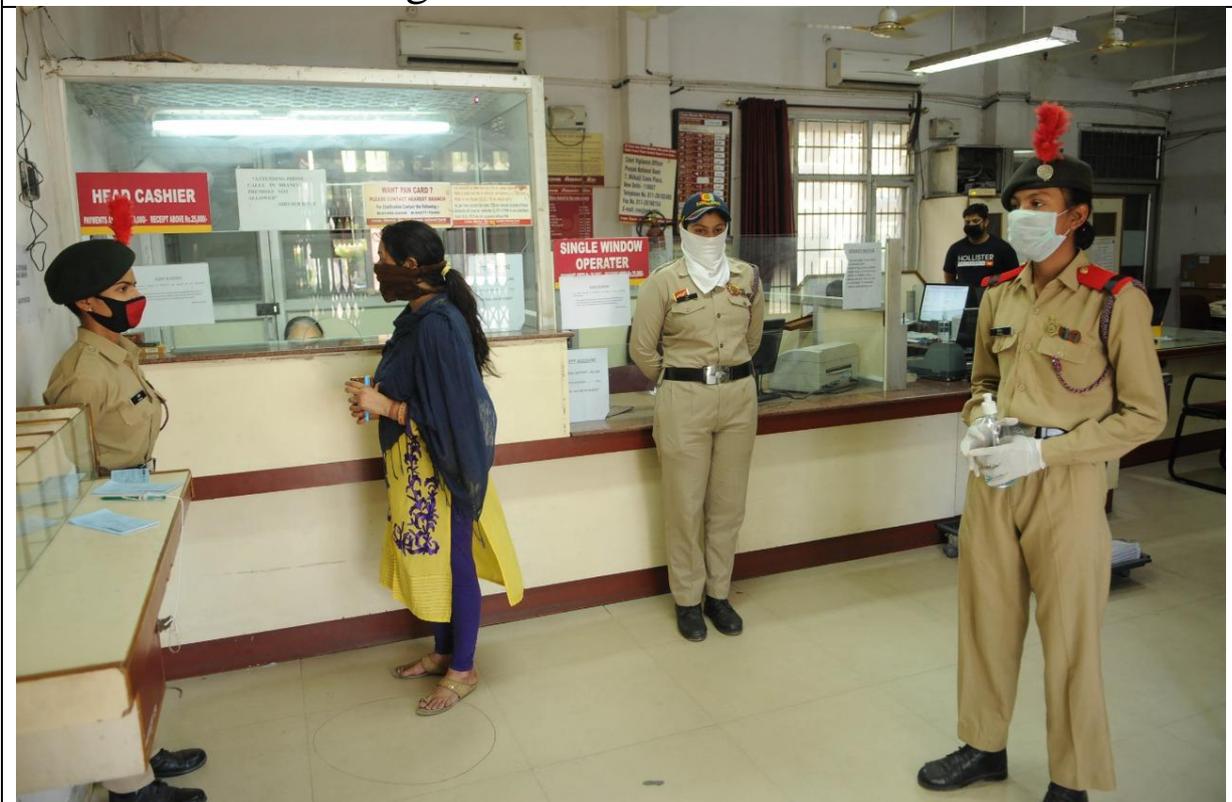


Fitness Zone Gym and Workout station





Peace Zone to manage stress and restore mental balance



Punjab National Bank branch with locker facility

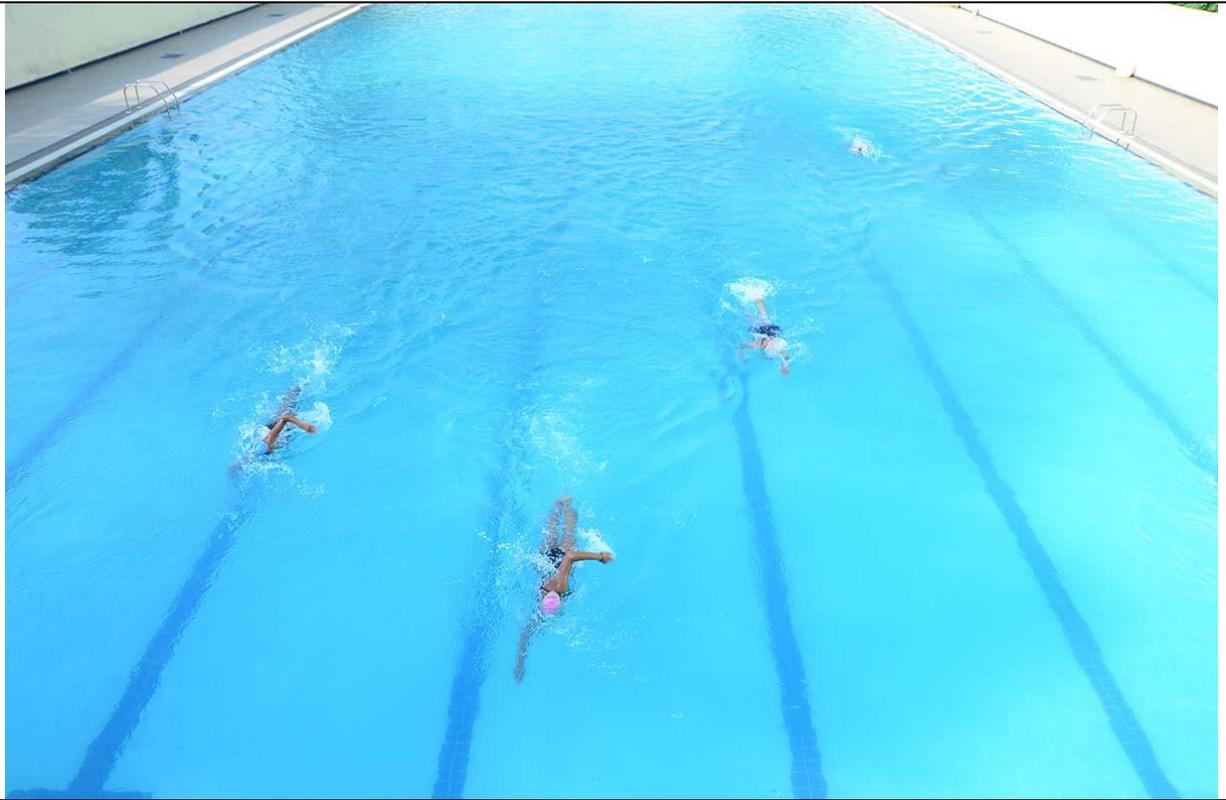


PNB E-lobby inside the campus



Boutique and Beauty & Wellness services at the subsidized

rates



Swimming Pool facility



Canteen facility and subsidized food facility at the college mess



Well-equipped and well-furnished staff rooms laced with modern amenities with a full time caretaker



Medical facility at DAV Physiotherapy centre at subsidized rates

**HANS RAJ MAHILA MAHA VIDYALAYA**  
JALANDHAR CITY.

College No. 1023 Dated 27-10-16

	Rs.	P.
<b>DEBIT</b> <i>Misc Exp. Acc</i>		
To Bank Paid by Dr. Mrs. Shaveta Chaudhary		
for Regt. fee amt Rs. 1500/- vide No. 100002	1500	✓
dt 12-10-16 Hans Raj College Jalandhar	/	
<b>TOTAL</b>	<b>1500</b>	<b>✓</b>
	Rs.	P.
<b>CREDIT</b> <i>Kanyashree National Bank</i>		
By Dr. Mrs. Shaveta Chaudhary		
By Dr. No. 254312 dt 27/10/16 Dr. Mrs. Shaveta Chaudhary	1500	✓
<b>TOTAL</b>	<b>1500</b>	<b>✓</b>

Account of \_\_\_\_\_ Received Rs. \_\_\_\_\_

Signature Shaveta Chaudhary

Prepared by [Signature] Checked by [Signature] Principal [Signature]

Financial Assistance to the staff and faculty for participation in seminars, workshops, research projects, faculty exchange programs, interaction with visiting faculties, conferences etc.



# Hans Raj Mahila Maha Vidyalaya, Jalandhar City

## Leave Application of College Staff

Nature of Leave (Applied For)	Leave already availed during this year (Total Days)	Reason of Leave	Number of Days and Dates of Leave	Recommendation of the Principal
Casual Leave		To attend Workshop and Conference at Solapur University, Maharashtra	From: 19-12-2018 To: 22-12-2018 Total Days: 04	Approved 17/12
Medical Leave 1. With Full Pay 2. With Half Pay 3. Without Pay			From: ..... To: ..... Total Days: .....	
Maternity Leave			From: ..... To: ..... Total Days: .....	
Leave Without Pay			From: ..... To: ..... Total Days: .....	
To be filled by office:		Full Name of the Applicant: <u>U. R. WASHI</u>		Signature of the Applicant: <u>[Signature]</u>
Entered on page: .....		Designation: <u>Asst. Prof. in Computer Sc.</u>		Date of Appli: <u>15/12/18</u>
Dealing Clerk: .....		Date of Appointment: <u>05-08-2004</u>		
<p>Note:</p> <ol style="list-style-type: none"> <li>Leave in all cases except those of sickness must be personally secured of few days before it is availed of. In case of sickness this form must be filled up on the day of resuming duty at the latest. Prior to that intimation should be sent to the college office before applicant's duty in the college starts.</li> <li>Application must be submitted personally. In case of leave for more than six days, two copies of this application should reach the office at least one week before the date of commencement of leave.</li> <li>Medical Certificate should be attached with the Medical Leave Application. Fitness certificate should be submitted on joining the duty.</li> <li>Maternity Leave as per rules.</li> </ol>				

Provision of Various leaves :casual leave, earned leave and medical leave in addition to maternity leave for female staff and faculty



Holiday Home Facility at Dalhousie on the recommendation of head of the institute